



## **CENTRAL SCHEDULING PROCESS**

The Southeast Georgia Health System Central Scheduling department will contact you to schedule and pre-register you for your appointment. If you need to confirm, cancel or change this appointment date and time, please call the Central Scheduling Department toll free 1-855-466-1111. If you choose to pre-register on-line, go to [www.sghs.org](http://www.sghs.org). On-line registration must be completed at least 48 hours before a scheduled appointment.

**EXAM ORDERED:**            **MRI Cervical Spine w and wo Contrast**

### **LOCATION:**

Your exam can be at one of the following locations. Please call Central Scheduling if you are unsure where your appointment is located.

- |   |  |
|---|--|
| <input type="checkbox"/> <b>Brunswick Campus, Parkwood Entrance</b><br>2415 Parkwood Drive, Brunswick GA 31523<br>Please park on the Parkwood entrance side of the hospital. Take the elevator up to the 2nd floor of the Brunswick Building and check in at the Guest Services desk. | <input type="checkbox"/> <b>Brunswick Campus, MRI and Imaging</b><br>1111 Glynco Parkway, Suite 1<br>Brunswick GA 31523<br>We are located in the Summit Professional Plaza off of I-95 exit 38. Our office is in Building 1, Suite 1 on the first floor. |
| <input type="checkbox"/> <b>Brunswick Campus, OCC Entrance</b><br>2500 Starling Street, Brunswick GA 31523<br>Please park on the new Outpatient Care Center side of the hospital. As you come through the revolving door, please check in at the receptionist desk on the left.       | <input type="checkbox"/> <b>Camden Campus, Main Entrance</b><br>2000 Dan Proctor Drive, St Marys, GA 31558<br>Come to the main hospital entrance. Upon arrival please turn right at the guest services desk and check in at the admissions department.   |

## **PATIENT INSTRUCTIONS**

### **Exam Preparation:**

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Go about normal activities and take any prescribed medications, as ordered by your physician. On the day of your exam, avoid wearing clothes that have metal buckles, buttons or zippers. Please bring your insurance information with you and any previous x-rays or imaging studies of the area to be examined.



1. Please arrive, at least 30 minutes, prior to your appointment time, for exam registration.
2. Because the MRI unit uses a powerful magnet, we need to insure your safety by making sure there is no metal in or on your body before the start of the scan.
3. If you have a cardiac pacemaker or an implanted cardiac defibrillator, you cannot have a MRI exam, as the magnetic field, of the unit, can affect the function of these devices.
4. On the day of the exam, do not wear any metal on your body. This includes jewelry, watches, hairpins, barrettes, etc. You will be asked to remove your glasses, hearing aids, non-permanent dentures or other metal dental appliances such as retainers.
5. Please inform the MRI technologist if you have ever had a gunshot wound, shrapnel fragments in your body, metal fragments in your eye or permanent make-up, specifically tattooed eyeliner.
6. Prior to the exam, inform the technologist if you have any implants, prosthetic devices or physical conditions listed below:
  - \* Metal implants, of any kind, such as pins, screws or clips
  - \* Artificial heart valves
  - \* Artificial limbs
  - \* Cochlear, otologic (ear) implants
  - \* Brain aneurysm clips
  - \* Cardiac stents
  - \* Transdermal (through the skin) medication patches
  - \* Stimulators or implanted drug infusion pumps
  - \* Harrington rods or prosthesis
  - \* Any metal in or on your body from items such as tattooed eyeliner or body piercings
  - \* Intrauterine device (IUD) or diaphragm
  - \* If you are or might be pregnant or if you are breastfeeding
  - \* If you taking any medications, including non-prescription and/or supplements
  - \* If you are allergic to contrast media (x-ray dye)
7. Due to the strong magnetic field of the MRI unit, you will be asked to remove the following items, before you enter the exam room:  
Metal objects, credit cards, coins, keys, hearing aids, safety pins, pagers, cell phones, watches, jewelry, hair (bobby) pins, barrettes, belts with metal buckles, brassieres with under-wire or metal snaps, gowns or clothes with metal snaps or buttons, all magnetic body piercings.

**WE WILL PLACE A REMINDER CALL PRIOR TO YOUR SCHEDULED APPOINTMENT.**  
**If you have any questions, please call the Central Scheduling Department**  
**Toll Free 1-855-466-1111 (if local, Brunswick 912-466-1240 or Camden 912-576-6190)**